



313 N. Meadow St. Ithaca, NY 14850
ph 607-277-1500
RemaxInMotion.com

STANDARDIZED OPERATING PROCEDURE FOR PURCHASERS OF REAL ESTATE PURSUANT TO REAL PROPERTY LAW §442-H

RE/MAX IN MOTION (the "Broker") is making this Standardized Operating Procedure available on any publicly available website and mobile device application maintained by the Broker and any of its licensees and teams. Broker has copies of these Standardized Operating Procedures available to the public upon request at Broker's office location.

Please be advised that RE/MAX In Motion will request the following:

1. RE/MAX In Motion agent will provide their real estate license pocket card as verification to all prospective buyer clients.
2. RE/MAX In Motion agent will ask prospective buyer clients to verify their name (s).
3. RE/MAX In Motion agent will upon first substantive contact with prospective buyer clients share and explain the NYS Disclosure Form for Buyer and Seller and the NYS Housing Discrimination Disclosure Form.
4. RE/MAX In Motion agent will ask the prospective buyer clients if they in a contractual relationship with another agent. Our agents can create an exclusive buyers agency relationship with their prospective buyer clients.
5. RE/MAX In Motion agent will confirm that all prospective buyer clients are qualified to purchase homes prior to any home visits or prospecting. Requirement will be written proof of funds, or bank qualification letter head.
6. RE/MAX In Motion agent will serve their buyer clients following this policy, the NY State Agency definition, and the REALTOR Code of Ethics.

Acknowledgement of Broker's Broker:

<i>Lindsay Hart</i>	dotloop verified 04/19/22 6:47 PM EDT VUQS-SMDP-XUHA-RCH
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Lindsay Hart:
NYS Licensed Broker # 10491209901

<i>Melissa Miller Fedrizzi</i>	dotloop verified 04/19/22 9:02 PM EDT JNQU-IMKC-UCSE-13DC
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Melissa Miller Fedrizzi
NYS Licensed Broker # 10491209900



By: _____ Name: _____ Title: _____
State of _____ County of _____

The foregoing document was acknowledge before me this ___ day of _____ 202___ by _____ who personally appeared who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument
Notary Signature

NOTE: Although Broker may not require such information, a seller of real estate may require this information prior to showing the property and/or as part of any purchase offer.